

S J Corbett FCA

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The Parish Councillors
Drayton St Leonard Parish Council
Drayton St Leonard
Wallingford
Oxfordshire

10th June 2022

Dear Sirs

Re: Parish Council Accounts for the year to 31st March 2022

Having completed the Internal Audit for the above year I can confirm that the books of accounts and their associated records are a true reflection of the activities of the Parish Council for the year.

There were two small issues found during the Internal Audit:

Firstly: The Fireworks payment is stated as £1,277.76 in the minutes of November 8th whereas it was actually £1,097.76. The difference of £180.00 is the discount taken on payment.

Secondly: A payment noted, to Community First for £35 for 2020-21, for retrospective approval on 4th May, was not made. The clerk had also spotted this and drew it my attention. The payment was not subsequently made and the payment tabled on 20th January for the year 2022-23 has not been approved for payment.

Apart from the second point above, Internal Controls and processes are in place, and operated satisfactorily, to ensure that the affairs of the Council and actions of the Councillors are within their remit and comply with the various regulations in force during the year.

Your Faithfully

Stephen Corbett FCA